

## **NOTICE OF MEETING**

### **Licensing and Safety Committee**

**Wednesday 15 May 2013**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

**To: The Licensing and Safety Committee**

*Members of the Committee will be appointed prior to the meeting.*

You are requested to attend a special meeting of the above Committee on 15 May 2013 at the conclusion of the Annual Council Meeting in the Council Chamber, Fourth Floor, Easthampstead House, Bracknell, to transact the business set out in the agenda overleaf.

This will be one of a series of meetings to follow the Council meeting to make appointments for the ensuing municipal year.

ALISON SANDERS  
Director of Corporate Services

### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

If you require further information, please contact: Katharine Simpson  
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Bracknell**

**AGENDA**

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1. **Election of Chairman**
2. **Appointment of Vice-Chairman**
3. **Appointment of Licensing Panel - Sub Committee of Licensing and Safety Committee**

Any three councillors drawn, as required, from the membership of the Licensing and Safety Committee.

**Panel Chairmen:**

Any councillor who has completed the Chairman training drawn, as required, from the membership of the Licensing and Safety Committee.